



**PSC Charter Academy Governing Board Meeting
January 30, 2025
Dona and Milton Usry Board Room
Minutes**

Present: Gordon Sprague - Chair, Ms. Marjorie Moore, Tom Gilliam, Dr. Troy Tippet, Dr Ed Meadows and staff.

Absent: Mr. Dawson

1. **Call to Order**: Chairman Sprague called the meeting to order at 4:02 p.m.
2. **Approval of the Agenda**- Approved
Mr. Sprague called for a motion to approve the agenda. Dr. Tippet made the motion to approve, and Ms. Marjorie Moore seconded. The motion carried unanimously.
3. **Call for Public Comments**
There were no public comments.
4. **Consent Agenda** - Approved
Chairman Sprague called for a motion to approve the Consent Agenda. Dr. Tippet made a motion to approve; Ms. Moore seconded the motion. The motion carried unanimously.
 - A. Approval of Minutes – September 17, 2024
 - B. Charter Academy Financials through December 31, 2024
5. **Action Agenda**- Approved
Dr Tippet motioned to approve the Action Agenda, which Ms. Moore seconded. The motion carried unanimously.
 - A. Approval of 2024-2025 Salary Increase Allocation Distribution Plan
 - B. Approval of 2023-2024 School Recognition Funds Distribution Plan
 - The Board called on Susan Peaden to expound on the Salary Increase Allocation and Distribution Plan. School Recognition Funds: Susan stated that the ECSD had already forwarded the School Recognition funds to the College. Ms. Goodwin, Administrative Coordinator to Dean Emerson, provided her with the board-approved Distribution Plan to support the award amount as required by the ECSD.
6. **Dean's Report:**
Summary:
 - Dean Emerson explained the process and statutory intent of awarding Performance-School Recognition funds and the methodology for determining the allocations. The committee unanimously approved dividing the funds of \$10,380 among the 12 teachers and staff for the current school year. Susan Peaden acknowledged that ECSD had already forwarded our allocation of funds to the College.
 - We have received an additional \$200,000 increase to our FTE.
 - Dean Emerson stated the current enrollment for all grades within the Charter Academy as 21 Freshman – 18 Sophomores-36 Juniors and 41 Seniors. The total enrollment of 116 students.

- **Building 11 Transition:** We will welcome 9th and 10th grade students as they transition to the Charter Academy Pensacola Campus, Building 11, beginning with the 2025-2026 Academic year. The Warrington campus will remain open as a satellite location to support our 11th and 12th-grade dual-enrolled- students attending Warrington Campus. The Pensacola and Warrington campuses have dual-enrolled 11th and 12th graders on their respective campuses.
- **Pensacola Campus Building 11 Improvements:** Renovations to the first floor of Building 11 are complete except for a few technology items. The restrooms on both floors have been completely renovated. Renovations to the second floor will begin this month and will be completed in time for the start of our Fall 2025 semester. Our new home on the main PSC campus is Building 11. We expect to have 11 classrooms, two (2) Science labs, a computer lab, and a state-of-the-art Innovation lab
- **Transportation:** We currently transport over 50 students from Escambia and Santa Rosa Counties. We have contracted with Student Transportation of America (STA) or School Wheels. STA currently runs four bus routes. We have purchased magnets for each side of the buses to identify them as Pensacola State College Charter Academy buses.
- **School Safety:** The Warrington campus has installed an intercom and bell system. The Pensacola campus intercom and bell system installation is ongoing.
- **Application Periods:** The primary application period begins February 3rd to the 21st. Our secondary application period begins March 3rd to March 21st. Beginning April 1st, any remaining open seats will be filled on a first-come, first-served basis and open to include Fall 2025 Term applications.
- **Recruiting:** A very robust recruiting effort is ongoing and far-reaching. We have engaged the services of EXPAT Techworks, which is conducting a 3-month blast through social media outlets to include video testimonials and live interviews; this advertising campaign has generated tremendous interest in the Charter Academy. Analytics are provided monthly to show interest metrics. In addition, ADX is also creating a considerable media influence for maximum exposure, including TV streaming apps.
- **Community Outreach:** We hosted three monthly information sessions for prospective students and parents to attend. We have presented our program to several local private and charter schools. We promote and achieve greater exposure by setting up at the many events held throughout the area. In November, we hosted a “bring your friend to school day,” allowing prospective students to tour The Academy, shadow classes with their friends, and provide lunch to the students. We had 39 students attend this special day.
- **Personal Comments:** Based on the interest we have been experiencing at information sessions and through inquiries, I am confident we will continue to grow in enrollment. Our teachers and staff are doing an outstanding job, and we are already looking at ways to improve the educational opportunities we provide.
- **Comments:** Dr. Brenda Kelly congratulated the Charter Academy team on their dedication and ongoing recruitment efforts.

7. Principal's Report:

Enrollment Update and Student Success

- We have welcomed twelve new students since the last report (8 began in January)
- We have had several students who are current 8th graders apply. (We have reminded them of February 3rd, application date). There are many siblings (former and current) applying.
- Riley Perantoni graduated from the Charter Academy in December and earned his A.A. He will enroll in a bachelor's program in the fall and is currently working on a political campaign.
- Jake Hutchinson completed his AA in December and is enrolled as a first-semester student in the Nursing Program.
- One of our seniors, who graduated in May, returned for a visit after completing Basic Training with the USAF, and another May graduate completed his A.S. with us in December.
- We have had a minimum of two information sessions each month (staggered at WAR and PSC).
- The *Pensacola Today* Charter Academy appearance with WSRE is upcoming on January 29th.
- Featured in the January edition of the *"Greater Pensacola Parents' Magazine-School Resources and Education Issue."*
- We had a very successful "bring a friend" student visit the day before Thanksgiving Break. All were given free pizza, and varied tours and discussions to introduce them to the benefits of attending the Charter Academy.
- Our exposure was increased by participation in November events, including the School Choice Expo, Halloween events at Pensacola Beach, and Gulf Breeze Parks & Recreation. Several of our students participated in these events and shared their experiences at the Charter Academy

Testing

- Updates on Reading, Geom, ALG, FCLE, BIO, US History

Scholars - Ninth and Tenth Grade

- 2 students made the "A" Honor Roll, and 14 students made the "A/B" Honor Roll

Eleventh and Twelfth Grade

- 15 students made the "A" Honor Roll, and 26 made the "A/B" Honor Roll

Clubs/Activities

- Three students participated in Robinson's Honors Student Scholar Symposium
- Two students participated in the Incubate Debate tournament and won (Debate and Speech)
- Ms. Thomas (Science teacher) has started a Pre-Med club.
- Our PTSA continues to have monthly meetings.
- Charter Academy Prom is scheduled for April 12, 2025, at the Jean & Paul Amos Performance Center, Building 23.
- Senior Symposium is being held on April 24th in Building 1 of the main campus
- Our 9th and 10th grade students created and presented "Parade of Gingerbread Homes." A short video was included to show the student's creativity by using math as the premise for their project.



Questions: Dr. Tippet raised the question of utilizing WSRE. Dr. McCabe stated that we have participated in video interviews and testimonials via broadcast with WSRE. The most recent was broadcast on January 29, 2025.

8. Adjournment: Having no other business, the meeting was adjourned at 4:31 P.M.

Approved:

By: 
Gordon Sprague, Chairman
Charter Academy Governing Board


Date: 6/17/2025

Minutes Recorded by:



Terry Lynne Goodwin
Administrative Coordinator

Attested:

By: 
Dr. Ed Meadows, President
Pensacola State College

Date: 6/17/2025