



Charter Academy Governing Board Meeting Minutes

May 21, 2024

Dona and Milton Usry Board Room

Present: Chair, Dr. Troy Tippett, Mr. Patrick Dawson, Dr. Ed Meadows, and staff

Absent: Marjorie Moore

**1. Call to Order:**

Dr. Tippett called the meeting to order at 5:45 PM

**2. Approval of the Agenda:**

Dr. Tippett called for a motion to approve the agenda. Mr. Dawson moved for approval; Dr. Tippett seconded the motion. Motion passed.

**3. Call for Public Comments**

There were no public comments.

**4. Consent Agenda – Approved**

Dr. Tippett called for a motion to approve the Consent Agenda. Mr. Dawson made a motion to approve; Dr. Tippett seconded the motion. The motion carried unanimously.

- A. Approval of Minutes – January 16, 2024
- B. May 2024 Financials
- C. Charter Academy 9<sup>th</sup> and 10<sup>th</sup> grade student courses
- D. Charter Academy School Calendar 2024-2025
- E. Charter Academy School Bell Schedule
- F. Charter Academy Handbook 2024-2025

**5. Action Agenda**

- A. Approval of 2023-2024 Operating Budget Amendment #1 – PSC Charter Academy. Motion made by Mr. Dawson to approve and was seconded by Dr. Tippett. The motion carried unanimously.
- B. PSC Charter Academy Operating Budget for Fiscal Year 2024-2025. Motion to approve made by Mr. Dawson and seconded by Dr. Tippett. The motion carried unanimously.



#### 6. **Dean's Report**

- Dean Emerson shared his report stating that the Charter Academy continues our visible presence and outreach efforts within the community. Our Student Engagement Specialist, Aaleigh Knight, has successfully conveyed our mission and vision while stating the benefits of applying for enrollment to the PSC Charter Academy.
- Pensacola Campus improvement and renovations to Building 11 are moving forward for the upcoming fall term.
- Warrington Campus will have improvements and updates and be ready to welcome our incoming 9<sup>th</sup> and 10<sup>th</sup> graders.
- He expressed our excitement as a team to continue to grow and expand by incorporating a path for Career and Technical Education opportunities into our program. Our enrollment applications continue to increase.
- There were no comments or questions

#### 7. **Principal's Report**

- Dr. Karen McCabe began by thanking everyone who participated in making this year's Senior Symposium and Graduation a success! I appreciate the attendance and interest of all. Enrollment update is approximately 92; of that number, sixty-four are new applications. We expect that applications for enrollment will increase even more during the summer months.
- 221 Letters were mailed out today with over 400 more to be mailed out tomorrow.
- Dr. Tippett asked if there was a way to contact every student, grades 8-12, throughout the county and about reaching the home-schooled community. Dr. McCabe responded that she was unsure about contacting every student and would have to find the best means to do that: she added that we have reached out to the home school co-op community.
- Dr Tippett congratulated a job well done with the Senior Symposium and Graduation. " Very nicely done! We may have to find another venue for the next graduating class of 2025!"

8. **Adjournment:** Having no other business, the meeting was adjourned at 5:53 PM.



Approved:

By: 

Gordon Sprague, Chair  
Charter Academy Governing Board


Date: 9/17/2024

Minutes Recorded by:

Terry L. Goodwin, Administrative  
Coordinator for Dean Emerson



Attested:

By: 

Dr. Ed Meadows, President  
Pensacola State College

Date: 9/17/2024